

February 13, 2024

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, February 13, 2024, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. Bert Masey; pledge led by Mr. James McMillian; and invocation by Mr. Chris Munson. Mr. Brad Simpson were also present. Mr. Johnny Hays arrived at 4:06pm. General Counsel, Chris Munson, was present. Other District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Mark Davis, Mr. Marcus Lively, Ms. Kay Silva, and Ms. Alveza Marin.

MINUTES

Board considered minutes from the regular meeting held on January 9, 2024. After review, Mr. Jones moved to approve the minutes as presented, seconded by Mr. Simpson. There being no further discussion, motion carried.

CLAIMS & ACCOUNTS

Claims, accounts & checks issued February 24, 2024, in a total amount of \$379,920.11 consisting of checks 31481-31567 were reviewed and approved as presented by motion by Mr. McMillian, seconded by Mr. Jones. There being no further discussion, motion carried.

INVESTMENT REPORT

Investment Report for January 2024 & Revenue and Expenditure Report for December 2023 were considered. After discussion, Mr. Simpson moved to approve these reports as presented, seconded by Mr. McMillian. There being no further discussion, motion carried.

CITIZEN PRESENTATIONS: There were none.

2024 DIRECTOR ELECTION ORDER AND NOTICE APPROVED

The Board then considered the Order of Election and Notice of Election for the May 4, 2024, Director Election. After review, Mr. Jones moved to approve the Order of General Election for Other Political Subdivisions and the Notice of General Election for Other Political Subdivision as presented, seconded by Mr. McMillian. There being no further discussion, motion carried unanimously. The Order and Notice are as follows:

1-3
 Prescribed by Secretary of State
 Sections 3.004, 3.005, 3.006, 4.008, 83.010, 85.004, 85.007 Texas Election Code
 9/2023

ORDER OF GENERAL ELECTION FOR OTHER POLITICAL SUBDIVISIONS
ORDEN DE ELECCION PARA OTRAS SUBDIVISIONES POLITICAS

An election is hereby ordered to be held on May 4, 2024 for the purpose of voting on:

(Por la presente se ordena celebrar una elección el 4 de Mayo del año 2024 con el propósito de votar sobre)

List Offices/Propositions/Measures on the ballot *(Enumere los puestos/proposiciones/medidas oficiales en la boleta)*

ELECT THREE (3) DIRECTORS FOR THE BROWN COUNTY WATER IMPROVEMENT DISTRICT #1
ELEGIR TRES (3) DIRECTORES PARA EL BROWN COUNTY WATER IMPROVEMENT DISTRICT #1

Early voting by personal appearance will be conducted each weekday at:
(La votación adelantada en persona se llevará a cabo de lunes a viernes en:)

The Main Early Voting Location (*sitio principal de votación adelantada*)
 Hours (*horas*)

Brown County Elections Office
 613 N. Fisk St, Suite 200
 Brownwood TX 76801

April 22 - 26, 2024; 8am-5pm
 April 29 and 30, 2024; 7-7pm

Branch Early Voting Locations (*sucursal sitios de votación adelantada*)
 Hours (*horas*)

N/A

N/A

Early voting by personal appearance will be conducted each weekend at:
(La votación adelantada en persona se llevará a cabo en el fin de semana en:)
 Hours (*horas*)

Brown County Elections Office
 613 N. Fisk St, Suite 200
 Brownwood TX 76801

April 22 - 26, 2024; 8am-5pm
 April 29 and 30, 2024; 7-7pm

Branch Early Voting Locations (*sucursal sitios de votación adelantada*)
 Hours (*horas*)

N/A

N/A

Applications for ballot by mail shall be mailed to:
(Las solicitudes para boletas de votación adelantada por correo deberán enviarse a:)

Brenda Arp

(Name of Early Voting Clerk) (*Nombre del Secretario de la Votación Adelantada*)

613 North Fisk

(Address) (*Dirección*)

Brownwood, Texas 76801

(City) (*Ciudad*) (Zip Code) (*Código Postal*)

325.646.4333

Telephone Number (Número de teléfono)

brenda.arp@browncountytix.org

Email Address (Dirección de Correo Electrónico)

browncountytix.org

Early Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for ballots by mail (ABBMs) must be received no later than the close of business on:
(Las solicitudes para boletas de votación adelantada por correo deberán recibirse no más tardar de las horas de negocio el:) 02 / 23 / 2024

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:
(La tarjeta Federal Postal de Solicitud deberán recibirse no más tardar de las horas de negocio el:) 02 / 23 / 2024

Issued this 13th day of February, 2024

(Emitida este día 13 de Febrero del año 2024.)

/s/ Bert V. Massey, Presiding Officer
 /s/ James McMillian, Board Member
 /s/ Jimmy Jones, Board Member
 /s/ Johnny Hays, Board Member
 /s/ Brad Simpson, Board Member

Instruction Note: A copy of this election order must be delivered to the County Clerk/Elections Administrator and Voter Registrar not later than 60 days before Election Day.

Nota de Instrucción: Se deberá entregar una copia de esta orden de elección al/a la Secretario(a) del Condado/Administrador(a) de Votantes a más tardar 60 días antes del día de elección.

1-12

Prescribed by Secretary of State
 Sections 4.004, 83.010, 85.004, 85.007, Texas Election Code
 9/2023

NOTICE OF GENERAL ELECTION FOR OTHER POLITICAL SUBDIVISION (AVISO DE ELECCION GENERAL PARA OTRAS SUBDIVISIONES POLITICAS)

To the registered voters of the County of Brown, Texas:

(A los votantes registrados del Condado de Brown, Texas.)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., May 4, 2024, for voting in a general election for the purpose of electing:

THREE (3) DIRECTORS FOR THE BROWN COUNTY WATER IMPROVEMENT DISTRICT #1

(Notifíquese por la presente, que las casillas electorales citadas abajo se abrirán desde las 7:00 a.m. hasta las 7:00 p.m. el 4 de Mayo del 2024 para votar en la elección general para elegir a)

TRES (3) DIRECTORES PARA EL BROWN COUNTY WATER IMPROVEMENT DISTRICT #1

On Election Day, voters must vote in the precinct where registered to vote, unless the countywide polling place program is being used in the election.

(El Día de Elección, los votantes deberán votar en su precinto donde están inscritos para votar, a menos que el programa de sitios de votación del condado se está utilizando en la elección.)

Location of Election Day Polling Places (Include name of building and address) (Sitios de votación el Día de Elección) (Incluir nombre del Edificio y Dirección)	Precinct Number(s) (Número de precinto)
Milton Baptist Church, 1800 Good Shepherd, Brownwood, TX 76801	101
Southside Baptist Church, 1219 Indian Creek Dr., Brownwood, TX 76801	105
New Life Assembly of God Church, 1910 Indian Creek Dr., Brownwood, TX 76801	113
Brown County Elections Office, 613 N. Fisk St., Suite. 200, Brownwood, TX 76801	202, 204
Brownwood ISD Administration Bldg., 2707 Southside Dr., Brownwood, TX 76801	303
Early First Baptist Church, 103 Garmon Dr., (Highway 84) Early, TX 76802	306
Northridge Baptist Church, 4875 Hwy 183 N., Early, TX 76802	316, 318
Coggin Avenue Baptist Church, 1806 Coggin Ave., Brownwood, TX 76801(Sunday School Bldg)	411

For early voting, a voter may vote at any of the locations listed below:**(Para Votación Adelantada, los votantes podrán votar en cualquiera de las ubicaciones nombradas abajo.)**Locations for Early Voting Polling Places (Include Name of Building & Address)
(Sitios de votación el Día de Elección) (Incluir Nombre del Edificio y Dirección)Brown County Elections Office
613 N. Fisk St, Suite 200
Brownwood TX 76801Days and Hours of Operation
(Días y Horas Hábiles.April 22 – 26, 2024; 8am-5pm
April 29 and 30, 2024; 7-7p.m.

Applications for ballot by mail shall be mailed to:

*(Las solicitudes para boletas de votación adelantada por correo deberán enviarse a:)*Brenda Arp(Name of Early Voting Clerk) (Nombre del Secretario de la Votación Adelantada)613 North Fisk(Address) (Dirección)Brownwood, Texas 76804(City) (Ciudad) (Zip Code) (Código Postal)325.646.4333Telephone Number (Número de teléfono)election@browncountytexas.orgEmail Address (Dirección de Correo Electrónico)https://browncountytexas.org/page/brown.ElectionsEarly Voting Clerk's Website (Sitio web del Secretario/a de Votación Adelantada)

Applications for ballots by mail (ABBMs) must be received no later than the close of business on:

*(Las solicitudes para boletas de votación adelantada por correo deberán recibirse no más tarde de las horas de negocio el:)*02 / 23 / 2024

Federal Post Card Applications (FPCAs) must be received no later than the close of business on:

*(La tarjeta Federal Postal de Solicitud deberán recibirse no más tarde de las horas de negocio el:)*02 / 23 / 2024Issued this the 13th day of February, 2024*(Emitida este día 13 de Febrero del 2024)*

/s/ Bert V. Massey, Presiding Officer

MAY 4, 2024, DIRECTOR
ELECTION TO BE
CONDUCTED BY BROWN
ELECTIONS OFFICE

After the Order and Notice of General Election were approved, the Board briefly discussed the approval of agreement and contract for election services with Brown County to conduct the District's Director Election on May 4, 2024. Mr. Simpson moved to authorize the General Manager to execute the agreement and contract for election services with the Brown County Elections Office for the District's Director Election on May 4, 2024, seconded by Mr. Jones. Motion carried.

UPDATE: ZEBRA MUSSEL
SIGHTINGS AND ABATEMENT

General Manager informed that there were no changes to report on zebra mussels. Inactivity continues. Zebra Mussel Abatement Project: Project continues. Chemical arrived last week. Start up on pump, scada system and chemical feed start up by end of this month.

DEPARTMENT
ACTIVITIES REPORTS

Department supervisors then came forward and informed the Board of their recent and ongoing projects: Mr. Dale Weaver, Field Operations and Mark Davis, Lake Patrol. Cody Shannon, Water Treatment Plant Supervisor, was not present at this meeting.

EXECUTIVE SESSION

At approximately 4:44 pm, the Board convened into a closed executive session pursuant to Section 551.072 of the Texas Open Meetings Act to consult with its attorney regarding property matters; and Section 551.0726 regarding contract negotiations.

RECONVENE

At approximately 5:18 pm, the Board reconvened back into open session. There was nothing to consider from Executive Session.

IRRIGATION CONTRACT WITH BROWNWOOD CLAY HOLDINGS APPROVED

General Manager then discussed the irrigation contract with Brownwood Clay Holdings LLC discussed at the District's January 2024 board meeting and was tabled to be revisited at this meeting to allow for delivery of all contract attachments. All attachments have been submitted and have been reviewed by District's Legal Counsel. After a brief discussion, Mr. Hays moved to agree to enter into contract with Brownwood Clay Holdings LLC as presented with a maximum annual quantity of no more than 1258.5 acre-feet of raw water for use on golf course turf and landscaping, seconded by Mr. McMillian. There being no further discussion, motion carried.

GENERAL MANAGER REPORT

1. Current lake level: 1415.88 msl or 9 feet 5 tenths below Spillway level.
Brown County continues in Drought Stage 2 with mandatory restrictions.
*Stage 1 drought stage is reached at 1420 feet msl, 5 feet low.
*Stage 2 drought stage is reached at 1417 feet msl, 8 feet low.
*Lake level one month ago on January 9, 2024, was 1416.553 feet msl or 9 feet below Spillway level.
2. Lake Capacity: Current 59.6%. One (1) year ago, 60.8%. Last month 60.2%.
3. Current Brown County Drought Restrictions Recap:
*July 15, 2022- Declare Stage 1 of the drought restrictions as it fell to 1419.10, below 1420msl due to no rainfall. In this first stage of drought restrictions in which the public is asked to voluntarily conserve water.
*November 8, 2022-Declare Stage 2 drought restrictions when Lake Brownwood reached 8 feet low or 1417 msl. Restrictions include mandatory time of day and day of week watering schedules.
*May 10, 2023-Declare return to Stage 1 voluntary restrictions.
*August 23, 2023-Declare return to Stage 2 with mandatory restrictions; Brownwood reached an approximate 8 feet low or 1417 msl.
*Sept 12, 2023-Lake level 7 feet 9 tenths below Spillway, remain in Stage 2.
*Oct 10, 2023-Lake level 8 feet 2 tenths below Spillway, remain in Stage 2.
*Nov 14, 2023-Lake level 8 feet 5 tenths below Spillway, remain in Stage 2.
*Dec 11, 2023-Lake level 8 feet 8 tenths below Spillway, remain in Stage 2.
*Jan 9, 2024-Lake level 9 feet below Spillway, continue in Stage 2.
*Media and customers continue to be updated weekly regarding lake levels.
*Year to date totals: Precipitation information still not available.
*Average lake capacity percentage statewide: 74.1% capacity
4. Treatment Plant Totals-January2024-Avg 5.7mgd/Min 4.8mgd/Max 8.1mgd.
5. New platform for fishing tournament weigh-ins near Dam parking lot- Project continues. USDocks to drive in the pylons. District's Maintenance Department will also work on this project. No new updates.
6. Administration building flood-Repairs from damages caused by a water supply line break in one of its restrooms on November 2, 2023, continues. Carpet and baseboards have been replaced. Now, getting bids for tile replacement.
7. Administration building foundation-Informed that cracks in the brick of the building have been found. A company from San Angelo has been contacted to come look at.
8. Year 2023 annual reports-Texas Commission on Environmental Quality (TCEQ) Annual Water Use Report has been completed by General Manager and Cody Shannon, Treatment Plant Supervisor. Currently working on the Texas Water Development Board (TWDB) Annual Water Use Report using same information used in the TCEQ report. Eminent Domain Report required by the Texas Comptroller of Public Accounts has also been completed.
9. Water treatment plant expansion project-Received a preliminary information report. General Manager's review of the report is not complete, as it is an extensive report, and will meet with engineers soon for discussion.
10. Region F Meeting-Most recent meeting was on February 1, 2024. Working on updating the regional plan.

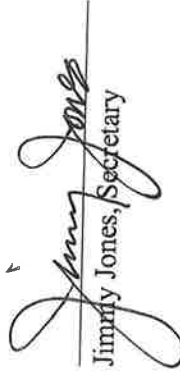
12. Voltus energy saving project- District is set to receive funds in the amount of \$4,631.90 for participating in their energy saving project by being available to curtail water use if necessary. No water was required to be curtailed.
13. Road and parking stripes at Flat Rock Park and treatment plant-Road and parking stripes are being sprayed at Flat Rock Park and treatment plant. Scheduled to be completed today. However, Flat Rock Park and treatment plant are in need of a rebuild of the roadways at each. The dam will be striped next.
14. City of Brownwood's Riverside Park renovation project-Working with the City of Brownwood by allowing them to pull raw water from the Pecan Bayou at Riverside Park to use during the renovation project instead of using treated water.
15. August 10, 2022, oil spill update-District's Legal Counsel has sent a demand letter to Mr. Wyman Kelcy for payment of \$12,485.22 for the cleanup of an oil spill on August 10, 2022, in Early, Texas, for which the District secured proper cleanup as required by the Texas Commission on Environmental Quality. The District is now demanding payment of those costs. The deadline to submit payment to the District is January 12, 2024. Mr. Kelcy has contacted the District informing he is acquiring funds to secure payment this month.
16. District's 2014 Crestliner bid opening-2014 Crestliner from the District's Lake Patrol Department was previously declared surplus at the District's regular meeting on December 12, 2023. The sale was advertised, and the General Manager proceeded to open bids submitted. One bid was submitted via USPS from Mr. Charles Drennan from Ballinger, Texas, in the amount of \$5776.00 for the boat, trailer and equipment. It was agreed that this was a fair offer as dealership trade in offered was between \$3,000 and \$3,500; and NADA boat value is \$4,500 and \$5,500.

ADJOURNMENT

Therefore, at approximately 5:28 p.m., Mr. Hays moved to adjourn, seconded by Mr. McMillian. There being no further discussion, motion carried unanimously.

Adjourned:


Bert V. Massey, President


Jimmy Jones, Secretary