

April 9, 2024

The Board of Directors of Brown County Water Improvement District No. 1 convened in a regular meeting at 4:00 pm, April 9, 2024, in the office of the District at 501 E. Baker, Brownwood, Texas. This meeting was called to order by Mr. James McMillian; pledge led by Mr. Jimmy Jones; and invocation by Mr. Brad Simpson. Mr. Johnny Hays was also present at this meeting. Mr. Bert Massey was absent. General Counsel, Chris Munson, was present. Other District staff members present: Mr. John Allen, Mr. Dale Weaver, Mr. Cody Shannon, Mr. Mark Davis, Mr. Marcus Lively, Ms. Kay Silva and Ms. Alveza Marin.

MINUTES

Board considered minutes from the regular meeting held on March 12, 2024. After review, Mr. Hays moved to approve the minutes as presented, seconded by Mr. Simpson. There being no further discussion, motion carried.

CLAIMS & ACCOUNTS

Claims, accounts & checks issued April 5, 2024, in a total amount of \$180,486.45 consisting of checks 31631 - 31709 were reviewed and approved as presented by motion by Mr. Hays, seconded by Mr. Simpson. There being no further discussion, motion carried.

INVESTMENT REPORT

Investment Report for March 2024 & Revenue and Expenditure Report for February 2024 were considered. After discussion, Mr. Hays moved to approve these reports as presented, seconded by Mr. Jones. There being no further discussion, motion carried.

CITIZEN PRESENTATIONS: There were none.

ADOPTION OF UPDATED
DROUGHT CONTINGENCY
PLAN

Mr. Adam Conner with Freese & Nichols was present to address the Board and answer questions regarding the update of the District's Water Conservation, Drought Contingency, and Water Emergency Response Plan as required by the Texas Commission on Environmental Quality, TCEQ. He indicated that after collecting data from the General Manager, reviewing the drought plan and its triggers and action plan, the triggers will remain unchanged, numbers for current water usage were updated, and minor changes to verbiage have been implemented. After discussion, Mr. Jones moved to approve and adopt the District's updated Water Conservation, Drought Contingency, and Water Emergency Response Plan, seconded by Mr. Simpson. There being no further discussion, motion carried.

APPOINTMENT OF AUDITOR
FOR 2023/2024 FISCAL YEAR
AUDIT APPROVED

After a brief discussion, Mr. Hays moved to approve the appointment of Merritt, McLane & Hamby, P.C., of Abilene, Texas, as the District's auditor for the fiscal year ending August 31, 2024, at a gross fee not to exceed \$15,000, plus travel expenses, seconded by Mr. Jones. There being no further discussion, motion carried unanimously.

COMPLAINT BY TOMMY
ELLIS ON DAMAGE TO HIS
PROPERTY CAUSED BY
RUNOFF

Mr. Tommy Ellis of 501 Spillway Road, Brownwood, Texas, was not present to discuss his concerns about damage to his driveway and property due to runoff coming from the District's lake patrol office causing his driveway to wash out. General Manager indicated that the District did put in a culvert approximately 20 years ago. Water was diverted and has moved as it should through the culvert since then. No complaint was previously submitted to the District. The District no longer owns the culvert. It is now owned by Brown County. After discussion, Mr. Jones instructed the General Manager to visit with Mr. Ellis to share the District's thoughts regarding the matter and the District's recommendation that he share his concerns with Brown County. No action was taken.

RURAL ISSUES CONSULTANT
SERVICES APPROVED
FOR 2 YEAR PERIOD
APPROVED

General Manager then address the Board requesting approval of payment for services to be rendered for a two (2) year period at \$5000.00 per year by rural issues consultants for the District for years 2024 and 2025. After discussion, Mr. Jones moved to pay the full amount due for the two (2) years, seconded by Mr. Hays. There being no further discussion, motion carried.

UPDATE: ZEBRA MUSSEL
ACTIVITY AND ABATEMENT

General Manager informed that there were no changes to report on zebra mussels. Counts remain low and inactivity continues. Zebra Mussel Abatement Project: Building has been completed. Operations testing continues as some machinery and component issues have arisen and are being addressed. Should be completed within the next month.

DEPARTMENT
ACTIVITIES REPORTS

Department supervisors then came forward and informed the Board of their recent and ongoing projects: Mr. Dale Weaver, Field Operations; Mr. Cody Shannon, Treatment Plant; and Mark Davis, Lake Patrol.

GENERAL MANAGER REPORT

General Manager proceeded to inform the Board of the following:


1. Current lake level: 1415.82 msl or 9 feet 3 tenths below Spillway level.
Brown County continues in Drought Stage 2 with mandatory restrictions.
*Stage 1 drought stage is reached at 1420 feet msl, 5 feet low.
*Stage 2 drought stage is reached at 1417 feet msl, 8 feet low.
*Lake level one month ago on March 12, 2024, was 1415.7 feet msl or 9 feet 4 tenths below Spillway level.
2. Lake Capacity: Current 59.3%. One (1) year ago, 60.8%. Last month 59.4%.
3. Current Brown County Drought Restrictions Recap:
*July 15, 2022- Declare Stage 1 of the drought restrictions as it fell to 1419.10, below 1420msl due to no rainfall. In this first stage of drought restrictions in which the public is asked to voluntarily conserve water.
*November 8, 2022-Declare Stage 2 drought restrictions when Lake Brownwood reached 8 feet low or 1417 msl. Restrictions include mandatory time of day and day of week watering schedules.
*May 10, 2023-Declare return to Stage 1 voluntary restrictions.
*August 23, 2023-Declare return to Stage 2 with mandatory restrictions; Brownwood reached an approximate 8 feet low or 1417 msl.
*Sept 12, 2023-Lake level 7 feet 9 tenths below Spillway, remain in Stage 2.
*Oct 10, 2023-Lake level 8 feet 2 tenths below Spillway, remain in Stage 2.
*Nov 14, 2023-Lake level 8 feet 5 tenths below Spillway, remain in Stage 2.
*Dec 11, 2023-Lake level 8 feet 8 tenths below Spillway, remain in Stage 2.


- *Jan 9, 2024-Lake level 9 feet below Spillway, continue in Stage 2.
- *Feb 13, 2024-Lake level 9 feet 5 tenths below Spillway, remain in Stage 2.
- *March 12, 2024-Lake level 9 feet 3 tenths below Spillway, remain in Stage 2.
- *Media and customers continue to be updated weekly regarding lake levels.
- *Year to date totals: Precipitation information still not available.
- Average lake capacity percentage statewide: 72.3% capacity
- 4. Treatment Plant Totals-March 2024-Avg 4.6 mgd/Min 3.6 mgd/Max 5.5 mgd.
- 5. New platform for fishing tournament weigh-ins near Dam parking lot- Project continues and should soon be completed. Possibly hold a grand opening to include the public.
- 6. Administration building flood damage/repairs- Repairs from damages caused by a water supply line break in one of its restrooms on November 2, 2023, continues. Carpet and baseboards have been replaced. Tile replacement has not been done and cost is estimated at \$11,000.
- 7. Administration building foundation- Cracks in the brick of the building have been found. A foundation repair company from San Angelo has come to look at the cracks found on the walls facing Carnegie Street. He has indicated the two (2) corners are sagging. However, the center of the wall remains intact. He recommended we get an opinion from an engineering firm as to why this is happening.
- 8. Year 2023 annual reports-Texas Commission on Environmental Quality (TCEQ) Annual Water Use Report, the Texas Water Development Board (TWDB) Annual Water Use Report, the Texas Comptroller of Public Accounts Eminent Domain Report have all been completed.
- 9. Water treatment plant expansion and rehab project-Received a preliminary information report. Have met with Freese & Nichols. They have indicated they are not quite ready to come to the Board.
- 10. Road and parking stripes at Flat Rock Park and treatment plant-Road and parking stripe spraying has been completed at the dam, Flat Rock Park, and the District's treatment plant. Invoice should arrive soon. Will be looking into a complete rebuild of the roads at Flat Rock Park and the treatment plant next.
- 11. City of Brownwood's Riverside Park renovation project-Continue working with the City of Brownwood by allowing them to pull raw water from the Pecan Bayou at Riverside Park to use during the renovation project instead of using treated water. Their project continues.
- 12. Promotional Items- Whistles and caps with the District's logo have been ordered. Whistles to hand out during school programs and at Lake Brownwood. Caps for employees.
- 13. House to be moved from Brownwood to Lake Brownwood- A house recently sold in Brownwood is being prepared to be moved to Deepwater Estates at Lake Brownwood. The route to be taken will include moving across the Spillway. Proof of insurance will be provided by the moving company; rocks will be moved temporarily, and ruts will be covered with metal plates. Once moving is complete, the rocks will be returned to their original location and metal plates removed.
- 14. PFAS (forever chemical) testing- The District will be doing its own testing of the waters of Lake Brownwood for PFAS prior to EPA regulated testing is mandated in our area as they have passed rules on testing. Everyday products with PFAS include Teflon, coating on food wrappers, Scotch Guard, hair gel, and lotions.

ADJOURNMENT

Therefore, at approximately 4:58 p.m., Mr. Simpson moved to adjourn, seconded by Mr. Jones. There being no further discussion, motion carried unanimously.

Adjourned:


James McMillian, Vice President


Jimmy Jones, Secretary